



**Massey College**

Summer Residence Programme 2017

416.946.7843 | summerresidence@masseycollege.ca | masseycollege.ca

4 Devonshire Place, Toronto ON, M5S 2E1

**INDIVIDUAL RESERVATION FORM**

\*\*Fill out one per room request\*\*

Please email this request to

[summerresidence@masseycollege.ca](mailto:summerresidence@masseycollege.ca)

or fax it to 416-978-1759

<b>Personal Information</b> (All fields required)	
Name (Last, First)	
<b>Full</b> mailing address (Street, City, Province/State, country, postal code)	
Telephone	
Email	
Are you currently a student or a senior? (65+) (ID Req.)	
<b>Credit Card Information</b> (required for the reservation deposit)	
Card type (Master or VISA)	
Credit Card Number	
Name on Card	
Expiry date (mm/yy)	
<b>Type of Accommodation Requested</b> (check only one)	
<input type="checkbox"/> Single Occupancy, <b>Senior Suite</b> (private bathroom adjoined to bedroom)	
<input type="checkbox"/> Twin Occupancy, <b>Senior Suite</b> (private bathroom adjoined to bedroom)	
<input type="checkbox"/> Single Occupancy, <b>Standard Room</b> (shared bathroom accessible from hallway)	
<input type="checkbox"/> Twin Occupancy, <b>Standard Room</b> (shared bathroom accessible from hallway)	
<b>Arrival &amp; Departure Information</b> (Two-night minimum)	
Arrival date	
Approximate Time of Arrival (Check-in at <b>3:00 PM</b> )	
Departure Date (Check-out by <b>11:00 AM</b> )	
Additional Notes	

*By submitting this completed application, I acknowledge that I have read & agree to abide by, the terms and conditions of summer residency at Massey College, which are available at [www.masseycollege.ca](http://www.masseycollege.ca) . I also authorize Massey College to process the non-refundable booking deposit on the credit card noted above. Further, please be advised that the credit card provided above will be charged for any fees outstanding on departure.*

**DEPOSIT & CANCELLATION POLICY**

A nonrefundable booking deposit equivalent to one night's stay is required for all reservations, to be applied against accommodation charges and forfeited in all cases of cancellation. For stays of one month or longer, payment is due at the beginning of each month. Payments for all other lengths of stay are due upon arrival. All bills must be fully paid by the departure date or an extra charge of 20% of the total cost of the stay will be applied. An extra charge of 20% of the difference between the original and new length of the stay will be applied if any portion of the reservation is cancelled with less than 7 days notice.