

**TO: Members of Massey College Governing Board, Governance and Nominating Committee**

**FROM: Jane Freeman and Jonathan Rose**

**DATE: April 13, 2018**

**RE: Agenda for April 17, 2018 meeting**

**LOCATION: Private Dining Room**

**TIME: 10am-11:30am**

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1. Approval of Agenda
2. Approval of Minutes of April 4, 2018 GNC meeting
3. Selection of a new GNC member
4. Approval of current draft list of motions for GNC to take to the GB on May 9
5. Introduction of the "GNC Task Tracker": a spreadsheet for setting priorities, assigning responsibilities, and setting deadlines
6. Approval of materials relating to the Call for Nominations for new GB Members:
  - a. Draft memo for GNC Approval
  - b. Massey College GB Nomination Form
  - c. Massey College GB Member Role, Qualities and Competencies
  - d. Approved Nomination Procedures for new GB Members
7. Discussion of procedures/selection of people to serve on the GB Nomination Committee
8. Discussion of procedures/selection of people to serve on the SF Nomination Committee
9. Motion to Terminate